



November 28, 2018

Dear PS 11 Parents and Guardians,

We would like to introduce you to PS11's **School Leadership Team (SLT)**.

### **Who We Are**

Every public school in New York City has an SLT. At PS 11, our SLT consists of 5 parents and 5 teachers (elected by their respective constituencies in the spring), the PTA President designee, a Community Based Organization Representative (Debbie Osborne from the PS 11 after school program), and Principal Bob Bender. You can see who is currently on the SLT here: <http://ps11chelsea.org/slt-members/>. The SLT meets once per month.

### **The Comprehensive Education Plan**

The mandated role of the SLT is to create the school's Comprehensive Education Plan (CEP). The CEP is a set of measurable goals the school hopes to achieve during the course of an academic year. The goals are generally academic, but can also involve targets for family engagement or school environment. The CEP is reviewed by the Department of Education (DOE), and the SLT is expected to do a check-in during the year to make sure we are on target for meeting our goals. You can find the PS 11 CEP on our website at: <http://ps11chelsea.org/cep/>

### **What Else We Do**

In addition to our work on the CEP, the SLT also takes on initiatives regarding academic and environment. Examples of past and ongoing initiatives are safety (ID cards for family and staff, dismissal and arrival procedures), family engagement (building the website, parent book club, Family Friday planning), and academics (homework policy, diversity in admissions for G&T).

The SLT is also responsible for the Curriculum Nights that took place in the fall (links to the material covered can be found on the PS 11 website at: <http://ps11chelsea.org/k-2curriculumnight/> and <http://ps11chelsea.org/3-5-curriculum-night/>).

### **Communication**

A common theme in the feedback from Curriculum Nights was interest in maximizing the opportunities for families to learn about the work (and play!) their children are doing in class. The SLT is committed to keeping families engaged and informed. Many of our teachers are using the ClassDojo program to share photos and updates with families. If your child's teacher is using Dojo, please be sure to click "like" and comment on the photos so teachers can get feedback on the value of the communication.

Additionally, our website contains "Year in the Life" documents for every grade at the school to inform families about the academic units covered throughout the academic year: <http://ps11chelsea.org/grade-by-grade-overview/>

### **Learn More About Us**

Also please explore the SLT section of the website to learn more about the work the SLT does. You will also find a link to our Enrichment Proposal application where you can propose new programming for the school (prior examples are the Spelling Bee and the Science Fair).

If you have any questions, please don't hesitate to contact us at [ps11slt@gmail.com](mailto:ps11slt@gmail.com).

Sincerely,  
Your School Leadership Team