



**PTA GENERAL MEETING MINUTES**  
**Sept 20, 2019 9:00 AM**

**Welcome** - Meeting begins at 9:10 AM

**Approval of June 2019 Minutes :**

Motion to approve June Minutes/ ALL / June Minutes APPROVED

**President's Report** - Santhi Yarlalagadda and Jackie Paolone

Business cards distributed

**Special Guest** - Erik Bottcher, Chief of Staff to Corey Johnson

- Spoke on behalf of the Speaker of the New York City Council, Corey Johnson.
- Encouraged use of their office as a resource.
- Each Council member has capital they can use for projects, and they've supported PS11, i.e. Sound System, Play ground, Play equipment, Water bottle refilling stations.
- Last year, 150M negotiated in municipal building for accessibility projects to make entrance wheelchair accessible.
- They are working closely with the Construction Authority to finish the school construction work as swiftly and efficiently as possible.
- Negotiated way to keep summer program open for this past summer and they will continue to to work something out for summer program. Think of Council office as a resource to try to save programs for the school.

**Principal's Report - Bob Bender**

- Successful beginning of year, many thanks to volunteers that came in to help the Kindergarten group.
- Slight shift in scheduling for teachers to allow a more smooth transition for better routines quickly.
- Teachers spent a lot of time getting to know the children.
- Professional development programs to improve connections with parents, teachers and students
- 940 students registered this year. Will be about 920 after adjustments. This is now the largest elementary school in District 2.
- Dismissal was less crowded after the After School program started and fewer children were released at 3:00.
- Feedback is welcome.
- Collaborations with outside organizations funded by PTA, some highlights
  - 5th Grade Rosie's programs, Lightning Thief on Broadway
  - 2nd grade- Chess program
  - Kindergarten - Dance program
- Safety meeting - ID cards, very important to wear at all times inside school. If you don't have a PS11 ID, you MUST sign in and get a visitors pass.
- Reminder regarding Flu Season - Attendance is very important, but do not send child to school sick. Some standard policies discussed
- Introduction to new Assistant Principal Dawn Roseavar and assignments
  - Robert Bender - Kindergarten and 1st Grade.
  - Dawn Roseavar - 2nd and 3rd Grades
  - Cassandra Gregov - 4th and 5th Grades

**Parent Coordinator Report - Stephen McGill**

- Kindergarten Parents - children are doing well, parent volunteers are helpful, there extra staff members in the cafeteria. Prepare children from home, drop them off at the bottom of the steps for better safety.
- 10/4 will be last day with parent volunteers in the cafeteria

**School Leadership Team (SLT) Report - Jordan Wright**

- Primary focus is to work on comprehensive education plan.
- Small group of 5 parents/5 teachers.
- Many initiatives have come from the SLT, i.e. Math Club, Newspapers, Book swap.
- New Ideas and suggestions are welcome to be submitted to the SLT on the website. Some of the best ideas come from the community. Share expertise.
- Focusing on culturally responsive education this year, race and equity initiatives.
- General members are welcome to observe meetings, email the SLT in advance

**Nominations for Executive Board positions:** Santhi Yarlagadda/ Jackie Paolone

2 Members at Large needed

Each nominee self nominated. Nominees introduced themselves and discussed their candidacy. Nominees were:

- Jessica Zabarkus
- Mansi Genesi
- Dara Bromm

**Finance Report** - Monica Chun/Sarah Kim

4 person team:

Co-Treasurers: Monica Chun/Sarah Kim

Co-Assistant Treasurers: Michael Goldsman and Jaidev Rao.

Tasked with budget setting, discussed the role of Treasury, will work closely with all fundraising efforts and provide reporting.

**Fundraising Report: Kate Daly/Juliet Hernandez-Eli**

- Tasked with reminding families that PTA is funded by the community
- Annual Fund pays for many programs, such as the ARTS, STEM, Science, Library and helps allow Low class sizes where allowable
- Presentation by Juliet Hernandez to illustrate PTA funding needs. (presentation attached)
- Please support PS11, Give to the Annual Fund
- Seeking corporate sponsorship from the community
- Participation is important, not just the amount. Even \$1 dollar counts to show percentage of participation for corporate funding, matching donations and grants.
- Approximately \$900 per child being spent, PTA asks for families to give at least \$500 if possible.
- Fun Run
  - Fundraiser that could draw from friends and families, coming up in Oct

**Events Report: Lisa Cox and Leslie Sloane**

- Art to Remember /Self portraits being done by children for ordering - this is a fundraiser
- 10/3 New family social
- Fall Festival
  - Will still have bouncy castles, "Odd-itorium"
  - This is a community event
  - Runs 100% on volunteers
- Open positions for Events

- Camp coordinator
- Gala decor chair
- Spring Gala
  - Event in May
  - 10/11 planning meeting at drop off to be announced

### **Programs Report: Mori Ninomiya and Laura Sanzel**

- Programs run by Parent Volunteers
  - Chess Team, Lego Robotics, Farm to Table, Library, School Library, Book Fair, Young Artists, Lost and Found, Merchandise
  - All these programs need volunteers
- Reach out to Mori and Laura, also various reps for each program
- Young Artists program description given - 8 week program.
- Merchandise needs co-chair
- Lost and Found team person needed
- Christine and Rebecca - co/chair library program
  - 100% parent run - 35 classes, 2 shifts for each class, 2.5 hours
  - Needs 32 volunteers, confirmed 15 so far. Need more. Incredible opportunity to be involved in school. Get to know children throughout the year. Teams of 4, veterans and new people.
  - Orientation 10/4.
- School Newspaper Teresa Edleston and Bruno Kavanaugh
  - PS11 Post
  - New initiatives - more prints to get more distribution to children and the community.
  - Goal to ultimately collect advertising revenue
  - Need for someone in Ad Sales
  - Volunteers needed: editing, layout, supervisors, writers, graphic designers, etc
  - Meetings every Fri morning starting 10/4.
  - Next phase is to increase distribution and get budding journalists to participate and interview people outside of the school.
  - Need journalists or people who can write. Google Docs to help mentor children budding journalists
  - Goal to publish 4 times a year
- Chess:
  - Free Chess Tournament Columbus Day weekend.  
[Chelseachessmates@gmail.com](mailto:Chelseachessmates@gmail.com)
  - Looking for parent volunteers to shadow current Chairs due to graduating after this year
  - 11/15 Tournament Fundraising format

### **Volunteer Report: Jen Dickson**

- Fall Festival - Volunteers desperately needed. Class Parents please reach out to your classes. This event can't happen without hundreds of PS11 Volunteers.

- Emails will be distributed over the next few weeks to explain how families can be involved.
- K-coffee happens once a month and is open to new families (even in other grades) and returning families
- Next K-Coffee, Ms. Debbie from afterschool to discuss the After school program

**Communications Report:** Aarti Sanan and Perez Mattison

- Every Thursday - newsletter will be sent out regarding PTA happenings
- To get on mailing list email [ptaps11@gmail.com](mailto:ptaps11@gmail.com)
- Calendar goes out every month
- Social Media PS11PTA on Facebook, Instagram, please join
- Deadline is Wed 2PM for any announcements that need to be made through the Thursday newsletter.

**Elections result:**

**New elected Members at Large:**

Jessica Zabarkus

Dara Bromm

**Old Business:**

- None

**New Business:**

- None

**Meeting Adjourned: 10:10 AM**